



**建福集團控股有限公司**  
**KENFORD GROUP HOLDINGS LIMITED**

*(Incorporated in the Cayman Islands with limited liability)*  
**(the “Company”)**

**SHAREHOLDERS COMMUNICATION POLICY**

**1. Purpose**

- 1.1 This Policy aims to set out the provisions with the objective of ensuring that the Company’s shareholders, both individual and institutional (collectively, “Shareholders”), and, in appropriate circumstances, the investment community at large, are provided with ready, equal and timely access to balanced and understandable information about the Company (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable Shareholders to exercise their rights in an informed manner, and to allow Shareholders and the investment community to engage actively with the Company.
- 1.2 For the purpose of this Policy, references to the investment community is intended to include the Company’s potential investors as well as analysts reporting and analyzing the Company’s performance.

**2. General Policy**

- 2.1 The Board shall maintain an on-going dialogue with Shareholders and the investment community, and will regularly review this Policy to ensure its effectiveness.
- 2.2 Information shall be communicated to Shareholders and the investment community mainly through the Company’s financial reports (quarterly, interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (“SEHK”) and its corporate communications and other corporate publications on the Company’s website [www.kenford.com.hk](http://www.kenford.com.hk).
- 2.3 Effective and timely dissemination of information to Shareholders and the investment community shall be ensured at all times. Any question regarding this Policy shall be directed to the Company Secretary.

**3. Communication Strategies**

**Shareholders’ Meetings**

- 3.1 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and

vote at meetings for and on their behalf if they are unable to attend the meetings.

- 3.2 Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders' participation.
- 3.3 The process of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 3.4 Board members, in particular, either the Board committees or their delegates, and appropriate management executives will attend annual general meetings to answer Shareholders' questions.

#### **Corporate Communication \***

- 3.5 Corporate communication will be provided to Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders have the right to choose the language (either English or Chinese) or means of receipt of the corporate communications (in hard copy or through electronic means)
- 3.6 Shareholders are encouraged to provide, amongst other things, in particular, their email addresses to the Company in order to facilitate timely and effective communications.

#### **Corporate Website**

- 3.7 A dedicated Investor Relations section is available on the Company's website. Information on the Company's website is updated on a regular basis.
- 3.8 Information released by the Company to the HKExnews website is also posted on the Company's website. Such information includes but not limited to financial statements, results announcements, circulars, notices of general meetings and associated explanatory documents.

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*\* Corporate Communication refers to any document issued or to be issued by the company for the information or action of holders of any of its securities, including, but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a circular and a proxy form.*